

# NATIONAL ART SCHOOL

## APPLICATION FOR FILMING PERMIT

Applicant's Name \_\_\_\_\_ Company \_\_\_\_\_

Address \_\_\_\_\_

Suburb \_\_\_\_\_ State \_\_\_\_\_ Post Code \_\_\_\_\_

Telephone \_\_\_\_\_ Mobile \_\_\_\_\_ Facsimile \_\_\_\_\_ Email \_\_\_\_\_

Title of Film Shoot \_\_\_\_\_

Type of production (eg feature, tv, series, doco, student film etc) \_\_\_\_\_

Office Contact Name: \_\_\_\_\_ Location Contact Name: \_\_\_\_\_

Position: \_\_\_\_\_ Position: \_\_\_\_\_

Telephone: \_\_\_\_\_ Telephone: \_\_\_\_\_

Assistant Director: \_\_\_\_\_ Unit Manager: \_\_\_\_\_

**OPTION A (One Day Shoot)**

Proposed Date of Filming \_\_\_\_\_

Start Time \_\_\_\_\_ Finish Time \_\_\_\_\_

Preferred Location- \_\_\_\_\_

Number of cast \_\_\_\_\_ Number of crew \_\_\_\_\_

**OPTION B (Multiple Day Shoot)**

Proposed Dates Of Filming	Call Times	Wrap Times	Location	Construct	Film	Strike	No. of Personnel	
							Cast	Crew
_____	_____	_____	_____	( )	( )	( )	_____	_____
_____	_____	_____	_____	( )	( )	( )	_____	_____
_____	_____	_____	_____	( )	( )	( )	_____	_____

Total Cast over period \_\_\_\_\_ Total Crew over period \_\_\_\_\_

Do you require wet weather dates? Y/ N If yes, please list date/s required \_\_\_\_\_

Description of activities to be undertaken in each area. Use additional pages if required.

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Details of Infrastructure (please supply full details of proposed props, temporary sets, major dressing etc)

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Special Requirements (please provide details eg animals, special effects, smoke or unusual scenes etc):

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Dangerous substances or items required on location (subject to prior approval)

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**Parking Requirements:**

*(List production vehicles by type, size & registration that require reserved parking. Please attach parking plan.)*

**TYPE OF VEHICLE**

**SIZE**

**REGISTRATION**

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Total number of parking spots required \_\_\_\_\_

**Catering Requirements:** Will you be providing on site catering? *(please circle)* Y / N

If yes, name of caterer \_\_\_\_\_

Preferred location for both catering van and meal area? \_\_\_\_\_

Please list any structures and equipment required for onsite catering *(please also include the size of any structures and number of tables and chairs if any)*

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**Public Liability Insurance:**

Attached is a Certificate of Currency of Public Liability Insurance (not less than \$A10,000,000) with

Company \_\_\_\_\_ Expiry Date \_\_\_\_\_

**Declaration:**

*I declare that I am authorised to complete this Application form on behalf of the Applicant and that the information contained herein is to the best of my knowledge, correct. I acknowledge having read the Standard Conditions – Filming and Photography by the National Art School and agree that by signing this Application form I shall render the Applicant legally bound by them in the event that the Filming Permit is granted by the National Art School.*

Signed for and on behalf of \_\_\_\_\_

(Applicant / Production Company name)

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

**FOR OFFICE USE ONLY:** Application received: \_\_ / \_\_ / \_\_ Date OK? \_\_\_\_\_ Location OK? \_\_\_\_\_ Event No \_\_\_\_\_

Total fee: \$ \_\_\_\_\_ Total Due: \_\_ / \_\_ / \_\_ Deposit: \$ \_\_\_\_\_ Deposit Received: \_\_ / \_\_ / \_\_

Balance: \$ \_\_\_\_\_ Balance Due: \_\_ / \_\_ / \_\_ Payment Received: \_\_ / \_\_ / \_\_ Bond: \$ \_\_\_\_\_ Bond received: \_\_ / \_\_ / \_\_

Confirmation sent: \_\_ / \_\_ / \_\_ Receipt No.: \_\_\_\_\_